

ARTISAN CATERING CO.

CATERING request

1. Which courses would you like catered?

- Appetizers
- Entrees
- Sides
- Desserts
- Cold Beverages (non-alcoholic)
- Hot Beverages (coffee, tea, etc.)

2. What is the occasion of the catering?

3. How would you like the meal served?

- Fully Plated (\$\$\$\$)
- Food Stations (\$\$\$)
- Buffet/self serve (\$\$)
- Family Style (\$\$)
- Dropped off (\$) (pre-packaged)
- Pick up (pre-packaged)
- Other (please describe)

4. Describe the atmosphere or ambiance of your event.

- Formal
- Business/professional
- Semiformal/cocktail
- Casual
- Other (please describe)

5. Location- Area, City, zipcode of Event

6. What type of venue will your event be held?

- Office
- Hall/Ballroom
- Outdoor venue
- Home
- @ Artisan Restaurant
- Other (please describe)

7. Does the venue have a kitchen?

- Yes (full)
- Yes (partial)
- No
- I need to check.

8. How many guests are expected?

- 10 or less
- 10-20
- 21-30
- 31-40
- 41-50
- 51-60
- 61-70
- 71-80
- 81-90
- 91-100
- 100-125
- Other

9. DATE CATERING SERVICES ARE NEEDED.

Month	Day	Time	# of hours

10. What is your estimated food budget per person? *(excluding staff, rentals, equipment, tax, gratuity, etc.)*

- Under \$10/pp
- \$10-15/pp
- \$16-20/pp
- \$21-25/pp
- \$26-30/pp
- \$31-35/pp
- \$36-40/pp
- \$41-50/pp
- \$51-\$60/pp
- \$61-80/pp
- \$81-100/pp
- Over \$100

11. What type of food are you interested in? *Check all that apply for your event.*

- American casual
- American formal
- Italian
- BBQ
- Traditional
- Fusion
- Ethnic Flair
- Breakfast
- Brunch
- Meatless
- Vegan
- Small Plates
- Other (please describe)

12. Are there any addtl. services or staff required? *These additional services typically cost extra.*

- Setup
- Cleanup
- Server(s)
- Other (please describe)

13. Do you need any addtl supplies? *These additional services typically cost extra.*

- Dinnerware & Flatware (plates, utensils, glasses, etc.)
- Disposable Plates & utensils
- Paper napkins
- Cloth Napkins
- Serving trays, dishes & serving utensils
- Warming trays
- Tabletop decor
- Other (please describe)

Artisan Catering Co. does its best to give you an accurate estimate. Please allow up to 2 full business days for estimate. We check our messages daily and will do our best to contact you in a timely manner. Fill out and give to server or send an email with the information in this request to info@artisancateringcompany.com, or leave us a message, 724-256-9626

How would you like to be contacted?

- email only
- phone only
- email or phone

email:

phone:

Name _____

Today's Date

/ /

Time

:

PM/AM